



## Paper Over Board Ring Binders:

### Guidelines for Artwork Supply

Smart Presentation

Duraweld will print your artwork onto 150gsm paper in full colour, and laminate one side only to use in the manufacture of your ring binders. To ensure a perfect product we ask that you follow the following guidelines.

- Please supply all as a print ready **pdf file**, via email to [sales@duraweld.co.uk](mailto:sales@duraweld.co.uk)
- The **subject line** of the email should be the title of your ring binder and the unique job reference number given on your order acknowledgement (**DWS00XXXX**)
- Artwork should be **centred** on the sheet and bleed to the edge
- Please design artwork to **avoid the rivets** used in manufacture
- **Templates** are available to show positioning. These can be obtained from [www.duraweld.co.uk/downloads](http://www.duraweld.co.uk/downloads) or via email from your account manager.

	Height	Spine width	Total Width
<b>A5</b> 15 mm capacity	225mm	25mm	400mm
<b>A5</b> 25 mm capacity	225mm	35mm	417mm
<b>A5</b> 40 mm capacity	225mm	51mm	456mm
<b>A4</b> 15 mm capacity	311mm	26mm	535mm
<b>A4</b> 25 mm capacity	311mm	38mm	557mm
<b>A4</b> 40 mm capacity	311mm	53mm	592mm
<b>A4</b> 50 mm capacity	311mm	70mm	637mm
<b>A4</b> 65 mm capacity	311mm	90mm	671mm
<b>A3</b> 15 mm capacity	440mm	26mm	715mm
<b>A3</b> 25 mm capacity	440mm	35mm	734mm
<b>A3</b> 40 mm capacity	440mm	53mm	772mm

Please add  
**25mm artwork bleed**  
to your a/w to allow for  
trimming and turning

- Centre your artwork to the spine
- We will confirm receipt of your artwork via email. Your completed ring binders will be delivered approximately **15 days** from approval of artwork.

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#### Duraweld Ltd

Salter Road, Scarborough, YO11 3UP  
01723 584091 | [info@duraweld.co.uk](mailto:info@duraweld.co.uk) | [www.duraweld.co.uk](http://www.duraweld.co.uk)

ring binders | files | folders | document boxes | self adhesive pockets | ring binders | files | folders | document boxes

## Checklist

- ✓ Artwork correct **size**
- ✓ Artwork **centred** on the sheet
- ✓ **25mm Bleed**
- ✓ Design **avoids the rivets**
- ✓ Print ready **pdf file** to [artwork@duraweld.co.uk](mailto:artwork@duraweld.co.uk)

### ***Happy to help!***

Any queries or questions on this or any other aspect of your product, please contact your account manager - as named on your order acknowledgement - via telephone on 01723 584091 or via email to [sales@duraweld.co.uk](mailto:sales@duraweld.co.uk).

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