



Please read and send a copy to your designer or printer

## Specification for printed sheets supplied by the customer for encapsulating in Duraweld binders.

### Paper specification:

150 - 170 grams weight and it must be GLOSS coated.

Please note that sheets supplied on uncoated paper will incur a 25p per unit surcharge.

### Paper trimming:

Your printed sheets need to be trimmed to the correct size; the appropriate dimensions are available from our Customer Services department.

To enable us to maintain accuracy please ensure the sheets are clearly marked with the cutting lines.

If you do not have the facility to trim your sheets we can do this for you.

### Positioning:

Please supply a pdf of your artwork so we can check orientation of spine and positioning prior to production.

### Points to consider:

- 1a) The cutting lines can be incorporated into your artwork using tick marks, but please ensure they avoid the required image area.
- 1b) The cutting lines can be hand drawn on one master sheet.
- 2) Please indicate where the feed edge is so that we can use it when trimming.
- 3) We will need constant registration between the image and the sheet, because we will guillotine cut the sheets in batches not individually. Should there be a variation as in some digitally printed sheets for instance then we will not be able to cut the sheets for you.

### Duraweld - Encapsulation Printed Sheet Service

If you would prefer we offer a full service for encapsulation. From receipt of your artwork we can position, print, trim and encapsulate your prints for you. If this is of interest please contact our sales team who are happy to help.